

VENDOR NOTIFICATION LETTER

Dear _____ Supplier:
(Your company name)

Pursuant to the SAFE Port Act of 2006, U.S. Customs and Border Protection (CBP) is requiring an "Importer Security Filing" for all ocean borne containerized or break bulk cargo accessing the United States. This new ruling is to be implemented on January 26, 2009.

The Importer Security Filing (ISF) is comprised of 10 key data elements that must be filed by the Importer, or its designated agent, via the ABI or AMS system 24 hours prior to lading the cargo on the vessel at the foreign port of exit. The ten data elements required by the US importer are as follows:

- 1. Manufacturer (Supplier) Name and Address**
- 2. Ship-To Party Name and Address**
- 3. Country of Origin of each part**
- 4. Commodity HTS Number for each part (to the 6-digit level)**
- 5. Seller Name and Address**
- 6. Buyer Name and Address**
7. Importer of Record Number/Foreign Trade Zone Applicant Identification Number
8. Consignee Number (IRS, EIN, etc.)
- 9. Container Stuffing Location (Name and Address)**
- 10. Consolidator Name and Address**

Additionally, the importer will be required to provide the Master Bill of Lading Number and/or House Bill of Lading Number.

(Your Company Name) is setting up a new process to enable compliance with this requirement. Your assistance in providing timely and accurate data will be critical to ensure that shipments continue to move effortlessly and in a compliant manner.

Suppliers should note that all data elements in bold type listed above will be required on its invoices in order to comply with the new rule.

Fines and penalties will be assessed to the importer starting in 2010 after the implementation period of one year for any incomplete, inaccurate or untimely filings. (Your company name) appreciates the efforts of its suppliers in assisting the Company with meeting the new requirements of the Importer Security Filing.

This new procedure will be effective upon receipt of this letter. Should you have questions or concerns with this new requirement, please contact (name, telephone number and e-mail address of contact within your company).

Thank you for your cooperation.