



What we need to

CLEAR YOUR WAY

Customer Setup

- Accepted Terms & Conditions of Service
- Power of Attorney
- Customer Setup Form
- Classification Database
- Broker Entry Instructions

REASONABLE CARE & INFORMED COMPLIANCE

Entry Documentation

- Purchase Order
- Commercial Invoice
- In-Bond Transportation
- Bill of Lading
- Licenses/Quotas/Affidavits
- Packing List

REASONABLE CARE & INFORMED COMPLIANCE

Reasonable care is a “test of liability” or negligence, the degree of care that a prudent and competent person engaged in the same line of business or endeavor would exercise under similar circumstances. “Due Diligence” is the process to achieve reasonable care.

- ▶ Invoicing must be in English
- ▶ Complete name and address of shipper
- ▶ Complete name and address of purchaser
- ▶ Detailed nomenclature
- ▶ Country of origin (manufacturer)
- ▶ Unit values
- ▶ Extended values
- ▶ Currency
- ▶ Terms of sale
- ▶ Packing list